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|  |  |

**Annexure-2**

**Tentative Financial Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No | Type | Number | Receivable Amount | Payable Amount |
| i | Registration Fee  | -- | -- |  |
| ii | Indexing Fee / Charges | -- | -- | -- |
| iii | Sponsorship amount expected (with tentative list of Sponsors) | -- | -- |  |
| iv | Remuneration for Plenary/Keynote/Invited Speakers (Maximum Rs. 5000/- for National and Rs. 8000/- for International Conference per Speaker) | -- |  | -- |
| v | TA/DA and accommodation for experts as per Institute norms |  |  | -- |
| vi | Study Materials (flex, certificate printing, stationary, *etc.*) charges |  |  | -- |
| vii | Registration kit (pen-drive, file, folders, pen, notebook, schedule, feedback format *etc.*) charges |  |  | -- |
| viii | Lunch/ Breakfast/ Dinner/ High Tea and Snacks charges |  |  | **--** |
| ix | Sapling Plants charges |  |  | **--** |
| x | Mementoes charges  |  |  | **--** |
| xi | Amount for Awards  |  |  | **--** |
| xii. | Venue booking charges (if any) |  |  | **--** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| xiii. | Expenses for visiting place(s) of tourist interest (if any). |  |  | **--** |
| xiv. | Details of Pre-Conference workshop/ training program (if any). [Additional sheet may be attached for details] | **--** | **--** | **--** |
| xv. | Institute Overhead Charges: Rs. 10,000/- for National Conference and Rs. 15,000/- for International Conference. |  |  | **--** |
| **Grand Total** | **Rs.** | **Rs.** |

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